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3 JUL 1968

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FILE Personnel 17

MEMORANDUM FOR: Director of Central Intelligence

SUBJECT : Request for Voluntary Retirement

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1. This memorandum submits a recommendation for your approval; this recommendation is contained in paragraph 4.

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2. [] GS-11, Logistics Officer, Office of Logistics, Support Services, has applied for voluntary retirement under the provisions of Headquarters Regulation [] to be effective 31 July 1968.

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3. [] has been designated a participant in the CIA Retirement and Disability System and meets the technical requirements for voluntary retirement under the System. He is 55 years old with over 31 years of Federal Service. This service includes over 15 years with the Agency of which more than 5 years were in qualifying service overseas. The Director of Logistics and the CIA Retirement Board have recommended that his application for voluntary retirement be approved. I endorse these recommendations.

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4. It is recommended that you approve the voluntary retirement of [] under the provisions of Headquarters Regulation []

/s/ Robert S. Wattles

Robert S. Wattles
Director of Personnel

Concur:

(signed) John W. Coffey

8 JUL 1968

Date

Deputy Director for Support

The recommendation contained in paragraph 4 is approved:

Director of Central Intelligence

10 JUL 1968

Date

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GROUP 1
Excluded from automatic
downgrading and
declassification